

Welcome to the Year 4 Coffee Morning





Teachers in Year 4



Kingfishers: Mrs Rey (Year Lead and SLT)

Heron: Miss Saunders

Swans: Miss Carter and Mrs McIntosh

HLTAs



**Mrs Hanson
(also ELSA)**



**Mrs Walters
(also ELSA)**



Mrs Crespin



Mrs Blunt



Mrs De Silva



Support Staff in Year 4



Mrs Lai



Mrs Walker



Mrs Miah



Senior Leadership Team



Mrs MacLean
Headteacher



Mrs Copsey
Deputy
Headteacher



Mrs Searle
Inclusion Lead
(SENCO)



Mr Noble
Year 3 Lead



Mrs Rey
Year 4 Lead



Ms Raymonde
Year 5 Lead



Miss Harman
Year 6 Lead



Family Support Worker



Teresa Doe

- In school on Wednesday afternoons
- Can support the whole family with any concerns at home; can also support children in school
- Phone number: 07871 079205
- Next Parenting Puzzle starts on Tuesday 24th September via Zoom
- Coffee Morning to meet her / set up a meeting on **Wednesday 25th September**



Daily Routine

08:40	08:55	09:55	10:55	11:15	11:30	12:30	1:30	2:20	3:15
Arrival	Lesson 1	Lesson 2	Assembly	Break	Lesson 3	Lunch	Lesson 4	Lesson 5	Home

- Gates open at 8.30, but children are unsupervised until doors open.
- Doors open at 8.40. Children may enter through classroom doors from 8.40
- Registration at 8.55.
- Children leave from classroom doors at end of the day – 3.15pm
- Please wait in the playground, leaving space for the classes to come out.
- Year 4 will line up **by the MUGA.**



Daily Routine

- Children may bring **a fruit snack only** for morning break.
- Strictly **no nuts** at any time as we are a nut-free school. This includes nutella.
- Please notify staff of any medical needs. Epi-pens and asthma pumps should be given to school with instructions on use.
- **Clubs:** children leave directly from classroom and are picked up from playground at the end, unless otherwise advised.
- **Breakfast and After School Club:** drop off and collect and main office entrance.
- **Alternative arrangements:** Please write a note in the home-contact book or email the office if someone else is picking up your child, including other parents.



Communication

- Home/school contact books checked daily.
- Emails via office@stlawrence-junior.surrey.sch.uk FAO the teacher.
- Phone calls can be arranged via email.
- End of the day for short conversations and check-ins, but teachers may have meetings or clubs on some days.
- Longer meetings can again be arranged via email.
- Google Classroom will be used for reminders and messages to the whole class or year group. Not used for messages.
- Please share with us any significant events, achievements, worries.
- We will share the same with you.
- Please encourage your child to speak with school staff about issues at school, and ensure they know that we communicate with each other to maintain a positive school/home relationship.



Uniform / PE Kit / Equipment

- Summer uniform may be worn up to October half term, and after Easter.
- **Winter uniform:** blue shirts with school tie, navy jumper or cardigan with logo, navy skirt, navy or grey trousers. Socks should be plain white, grey or navy. Black school shoes (no trainers, no boots).
- **Summer uniform:** summer dresses, shorts, blouses. Top button of collared shirt may be undone; no tie required. Shirt should still be tucked in.
- Hair should be off the face and shoulder length or longer hair tied back (boys and girls). Black or navy hair ties/hair bands only.
- Watches and small stud earrings are acceptable except on PE days.
- **PE kit:** house colour PE t-shirt, navy blue shorts, navy blue joggers/sweatshirt for winter, trainers.
- PE kit is kept in school and sent home each half term (or sooner)
- **Please name everything!**
- We will provide all stationery for lessons.



Swimming

- Each term a different class will swim for ten sessions:

Term	Class
Autumn	Swans
Spring	Kingfishers
Summer	Hérons



PE

- There are two PE sessions per week when children are not swimming. See table below for days:

Class	PE Days
Kingfishers	Tuesday and Friday
Hérons	Monday and Friday
Swans	Wednesday and Friday



Sports

- In addition to PE lessons and sports clubs, we participate in the following leagues/tournaments:
 - Football - Y5/6 Autumn term
 - Indoor Athletics - Y3/4/5/6 Spring term
 - Cross Country - Y4/5/6 Spring term
 - Netball - Y5/6 Spring term
 - Cricket - Y5/6 Summer term
 - District Sports - Y3/4/5/6 Summer term
- For athletic events, trials will be held in school for interested children. For all other sports, children in those clubs will be selected to play.
- Attendance in the relevant club does not guarantee a place in competitive matches.



Homework

Reading	10 mins daily	Monitored daily in school
Spellings	Weekly	Test on Monday 5 sentences marked on Monday Spelling Shed activities
TTRS	Per week: 5 studio 5 garage 5 soundcheck	Monitored weekly in school
Arithmetic / Maths	Weekly questions	Set on a Tuesday Marked on Monday



Homework

- Homework will be set on Google Classroom, with paper copies for some aspects.
- Reading should be logged in home-contact book.
- Spelling Shed (website) and TTRS (app) are online. Paper TTRS available on request.
- Spelling sentences should be written in homework book.
- Arithmetic questions will be on a sheet, but answers should be written in homework book.
- Homework not completed at home will be completed at school e.g. 5 minutes at lunchtime.
- Please let us know via the home-contact book if there are any issues with getting homework done so that we can make reasonable adjustments where necessary.



Reading

- Children have 3 books they can bring home:
 - Stage book (this is assessed and review half termly)
 - Library book (scanned in and out using Junior Librarian system)
 - Class book area book (monitored by class teachers)
- Please read with your child - ask them questions, encourage good expression. It doesn't have to be a school book.
- This includes reading to your child, even though they are in Junior School!
- We also recognise that there's lots to do in a short evening - bedtime stories count towards your reading, and there will be times when the children will read to themselves. A signature to acknowledge is fine - no long comment necessary (but it does need to be signed by an adult).



Reading

- Library visits take place weekly as a class. In addition, each year group has a lunchtime slot where the library is manned by a parent helper.

Class	Library Day
Kingfishers	Monday
Hérons	Wednesday
Swans	Wednesday
Our lunchtime library slot is on a Wednesday	

Reading

- Children who read for pleasure are more likely to enjoy learning, succeed at school and achieve good levels of education. They also have higher levels of self-esteem, confidence and problem solving skills than those who do not read frequently. Reading enjoyment is more important for children's educational success than their family's socio-economic status. (OECD, 2002)





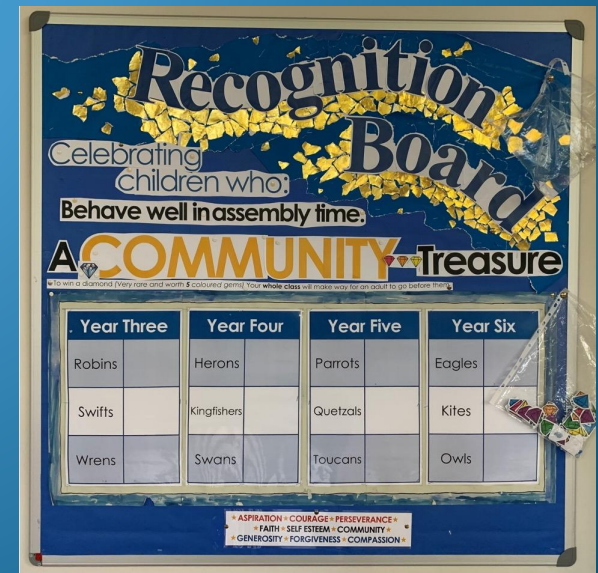
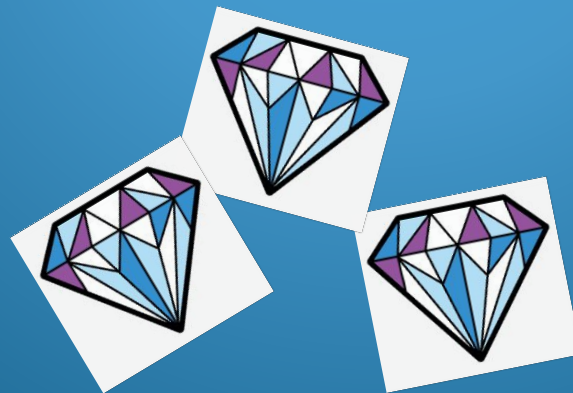
Quality First Behaviour

- We know that good behaviour contributes to good outcomes.
- We use a behaviour system where children are celebrated when they show our school values and expectations, as well as for academic or other success.
- School-wide, in class systems include:
 - Behaviour ladder with individual rewards available
 - Raffle tickets and house points for individuals
 - Whole class/group rewards such as marbles / pom poms in a jar / table points
 - Achievement awards / Headteacher Awards
- Wider school systems include:
 - House points for individuals
 - Gems and diamonds for whole classes
 - Headteacher Lottery / visits to the SLT for praise
 - Top Table



Quality First Behaviour


- Gems can be earned for the whole class either when the whole class is showing the school values, or when individuals / small groups go 'above and beyond'.
- Sometimes we have a whole school target e.g. holding doors open, lining up after break/lunch where diamonds worth 3 gems) can be awarded.
- The winning class at the end of the week are rewarded with time on the activity cube.





Quality First Behaviour

- If behaviour expectations are not being met, a restorative approach is used. This includes:
 - Warnings - verbal and visual (behaviour ladder)
 - Very quick opportunities to 'bring it back' to 'green' behaviour
 - Restorative conversations using reflection card
- Sometimes, if behaviour is significant or repeated, further conversations may be necessary with a member of SLT, beginning with Year Leads and escalating if necessary- which is rare. You will be informed if this has happened.

 Behaviour Reflection Card	
Name _____	
Class _____	Date _____
What happened and what did I do? _____ _____	
How did I feel? _____ _____	
What could I have done differently? _____ _____	
Which St Lawrence treasure did I not use? <div>ASPIRATION COURAGE PERSEVERANCE FAITH SELF ESTEEM COMMUNITY GENEROSITY FORGIVENESS COMPASSION</div>	
What have I learned? _____ _____	



Assessment

- Formal, summative assessment takes place once per term. We use test papers alongside teacher assessment of work in class for reading; grammar, punctuation and spelling; and maths.
- Writing is assessed using end of year statements for each year group through regular 'Big Writes (independent writing tasks).
- Foundation subjects are formally assessed at the end of the year.
- Writing is a whole school focus, especially grammar and spelling. Please remind children of even the basic punctuation expectations when writing at home (full stops, capital letters, commas, exclamation marks and question marks).
- **Multiplication check- times tables are a priority for Year 4.**
- Final assessments will be included in the end of year report, including test scores.



Assessment / Support

- At the first parents' evening, we will not yet have formally assessed but we will discuss whether your child appears to be 'on track' so far.
- We regularly assess throughout lessons and units of work.
- Any concerns will be communicated to you.
- Support will be given to those who need it either in class or through small group or 1:1 work outside the classroom.
- More formal or long-term interventions will be communicated to you.
- Access arrangements e.g. extra time, readers, scribes, rest breaks will be used both in lessons and in formal assessments for those who require them.
- Support staff will be used across year groups or phases to support children. Particular adults have strengths in different areas e.g. Speech and Language, ELSA, literacy difficulties.



Trips

- Ufton Court 20th and 21st March
- 13th February information meeting for parents
- More information to follow...



Parent Helpers

- We require parent helpers for the following:
 - Reading with children once per week
 - Manning the library once per week
 - Accompanying Y4/5 swimming lessons (10 weeks across a term - any year group can help!)
 - Accompanying trips (as and when you can support)
 - Helping with other 'special' activities e.g. in-school art/DT projects
 - Helping at teacher-led clubs after school (10 week block - if you have a particular passion or skill for a sport, please let us know!)
 - Accompanying / helping at sports fixtures (across a term per year - we play in football, netball and cricket leagues as well as athletics)
 - Please contact the office who can arrange a DBS check for the above.
 - If there isn't already one, please nominate a class rep! Let us know who you are.
 - You are all members of the PTA. Please get involved- contact the office team



Key Dates

Parents' Evening	Tues 8th October / Thurs 10th October
Class Assemblies	Fri 18th October (Kingfishers) Fri 31st Jan (Swans) Fri 13th June (Heron)
Ufton Court Information	Thursday 13th Feb
Christmas performances	Tuesday 3rd December (matinee) Thursday 5th December (evening)
Carol Service in church (am)	Fri 20th December
Parents' Evening	Tues 25th March / Thurs 27th March
Year 4 Overnight Stay	20th- 21st March
Multiplication Check	From Monday 2nd June (two-week window)
Sports Day	Weds 18th June or Weds 25th June
INSETs	4th Nov / 6th Jan / 2nd June / 4th July



School Fund

- St Lawrence is a '**VA school**':
- It means 'voluntary aided': we're state-maintained but have to pay **10% of capital costs**
- We meet those payments through the **Governors' Fund** via voluntary contributions to the school
- We would love to continue to develop our provision and facilities while your child is at St Lawrence
-
- We're asking you to consider making a monthly contribution of £10 per child per month, **if you have the financial capacity to do so**
- Payments can be made via ParentMail or standing order.



← Item Detail

Total: £120.00

Governor's Fund Contribution

St Lawrence C of E (Aided) Junior School

Your contribution towards our Governor's fund is very much appreciated. As a Voluntary Aided school, the fund has to

[FULL DESCRIPTION](#)

Purchase Details

Price: £120.00

Purchase For

Sandra Padrao-Vilar

Quantity

1 ▼



Pay a custom amount

Optional Donation

Your school has enabled donations against this item. Should you wish to pay more than the original item amount shown please enter your **ADDITIONAL** payment amount in the box below.

Amount: e.g. 20.00



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