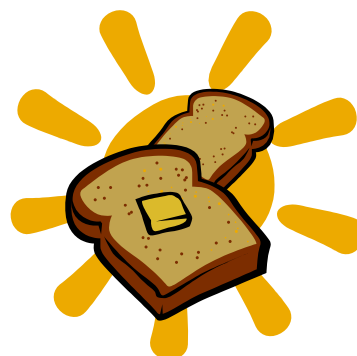


ST LAWRENCE BREAKFAST CLUB

Church Road
East Molesey
Surrey KT8 9DR



Information Pack

Email: bccap@stlawrence-junior.surrey.sch.uk

Mobile phone number: 07799 380157

School Ofsted registration number: 125179

Manager: Mrs S Walker

BREAKFAST CLUB

The Breakfast Club is available to those children who attend St Lawrence Junior School.

We are open every day from 7.35am to 8.40am during term time only.

The Club provides a supervised, happy and relaxed environment for all the children as well as a reliable service for parents and carers.

We offer breakfast between the times of 7.45am to 8.20am. This includes various hot and cold cereals, toast and spreads. Water and a variety of juices will be available at all times.

The children will have access to a range of activities available throughout the session and (weather permitting) outside play.

The cost is £7 per child, per session. It is payable in advance to secure a place. The Club accepts ParentMail payments, childcare vouchers and by using the HM Government tax-free childcare voucher scheme.

Places need to be booked and payments made in advance each half term. We cannot book or hold any places unless the payment has been made.

We regret there are no refunds or credits for absences, nor for any non-attendance.

The school does not operate an answer service for the club. We request all communication is done via our mobile phone: 07799 380157 during club hours or by email to: bccap@stlawrence-junior.surrey.sch.uk. You can ring our phone and leave a message. We do not return any calls unless there is a query or problem with your booking request.

More information is available on the school website.

St Lawrence Breakfast Club

Terms and Conditions

Thank you for your interest in the Breakfast Club. The Club aims to provide a supervised, happy and relaxed environment, as well as a reliable service for parents and carers.

The club is open during term time only - Monday to Friday 7.35am to 8.40am.

The cost of each session is **£7** per child.

Places need to be booked and payments made in advance each half term. We cannot book or hold any places unless the payment has been made. Payments may be made by ParentMail, childcare voucher or via the HM Government tax-free voucher scheme.

There are no refunds or credits for absences (non-attendance) for any reason.

Breakfast is served between 7.45am to 8.20am. This includes hot and cold cereal, toast and spreads. Water and a variety of juices are available at all times.

The children will be provided with a selection of activities throughout the session, including board games, drawing and colouring, reading, television, quiet play, rest, and outdoor play (weather permitting).

On arrival you will need to ring the bell on the left-hand side of the inner door (inside the entrance lobby). A staff member from the Breakfast Club only, will let you in. This may result in a short wait. You will need to sign your name on the register against your child's name and indicate the time of arrival. It is important that the staff know which children are on site at any given time to ensure safety for all, therefore **please do not** just leave your child to enter by themselves.

NB: For the purposes of these conditions 'site' means any area of the premises, both inside and outside.

We cannot have children arriving at the club without prior notice. We need to be able to ensure the staff/child ratio is correct as stated in the Ofsted guidelines. The Breakfast Club will only accept your child if a place has been booked and paid for in advance.

You may not use your mobile telephone whilst in the school or park in the staff car park.

The Club adopts the school policies and procedures, as required by Ofsted.

We request all communication is via our mobile phone (07799 380157) during club opening times or by email: bccap@stlawrence-junior.surrey.sch.uk. You can ring our mobile phone and leave a message. We do not return any calls unless there is a query or problem with your booking request.

When you make payment, you are agreeing to the terms and conditions of the Breakfast and Come and Play (CAP) Clubs.